

State of California—Health and Human Services Agency
Committee for the Protection of Human Subjects



GAVIN NEWSOM
Governor

**COMMITTEE FOR THE PROTECTION OF HUMAN SUBJECTS (CPHS)
CALIFORNIA HEALTH AND HUMAN SERVICES AGENCY (CalHHS)**

Members

Catherine Hess, PhD, Chair
Larry Dickey, MD, MPH, Vice Chair
Juan Ruiz, MD, DrPH, MPH
Maria Dinis, PhD, MSW
Catherine Hess, PhD
Carrie Kurtural, JD
Laura Lund, MA
Philip Palacio, EdD, MS
John Schaeuble, PhD, MS
Allen Azizian, PhD
Maria Ventura, PhD
Jonni Johnson, PhD

Remotely Attending Members

Maria Dinis, PhD, MSW
Laura Lund, MA
Philip Palacio, EdD, MS
Juan Ruiz, MD, DrPH, MPH

Alternate Members

Millard Murphy, JD
Lois Lowe, PhD

Friday, March 7, 2025
8:30 a.m.

Zoom:

**[CPHS March 7, 2025, Full
Committee Meeting](#)**

Meeting ID: 161 920 7384
Passcode: 869116

Location:

1215 O Street,
Allenby Building,
11th Floor,
Meeting Room 1181,
Sacramento, CA 95814

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Meeting ID: 161 920 7384

CDII

John Ohanian, Director
Agnieszka Rykaczewska,
Deputy Director

CPHS Administrator

Agnieszka Rykaczewska, PhD.

Notice:

The Committee for the Protection of Human Subjects (CPHS) can receive written public comments at any time. If you would like to submit a written public comment, please email us at cphs@chhs.ca.gov. Please note that written comments concerning an agenda item that are received at least 24 hours before a meeting will be distributed to members and posted online before the meeting. Written comments that are received within 24 hours of a meeting, or during a meeting, may not be distributed to members or posted until after the meeting occurs.

Effective January 1, 2024, all CPHS public meetings will be held in person according to the requirements found in Government Code section 11120 et seq., with some committee members attending through teleconference. We want to make sure all members of the public are able to access and fully participate in public meetings. For any requests to make our meetings accessible to you, please email us at cphs@chhs.ca.gov and we will respond within three business days.

CPHS AGENDA

| Item | Subject | Presenter |
|-------------|--|-----------------------------------|
| A | Welcome <ul style="list-style-type: none">• Swearing-in Ceremony• Chair Updates | Catherine Hess, PhD |
| B | Administrator Update <ul style="list-style-type: none">• FDA Audit Update• Determine April Meeting Date. Action. | Agnieszka Rykaczewska, PhD |
| C | Subcommittee Updates Review proposed text from Subcommittee meeting on January 10, 2025. Action. | Laura Lund |
| D | Training Policy Review proposal for changes to training requirements for members of the Committee for the Protection of Human Subjects. Action. | Catherine Hess, PhD |
| E | Review and Approval of Meeting Minutes Review and approval of meeting minutes from October 4, 2024, November 1, 2024, meeting and December 6, 2024, meeting. | Catherine Hess, PhD |
| F | Projects with Reported Adverse Events and/or Deviations Determine if action on projects is needed. See meeting materials for list of projects. Action | All Members |
| G | New Projects – Full Committee Review Required See meeting materials for list of projects. Action | All Members |
| H | Full Board Continuing Review. None. | All Members |

| Item | Subject | Presenter |
|------|--|----------------------|
| I | Amendments – Full Committee Review Required See meeting materials for list of projects. Action | All Members |
| J | Second Review Calendar Full committee review needed on previously tabled projects. Action | Catherine Hess, PhD |
| K | New Projects – Expedited Review Requested Some projects listed may require full committee review and others are recommended for approval by expedited review. Project approvals may be ratified by the committee. See meeting materials for list of projects. | Catherine Hess, PhD |
| L | Projects Requiring Continuing Review Some projects listed may require full committee review and others are recommended for approval by expedited review. Project approvals may be ratified by the committee. See meeting materials for list of projects. | Catherine Hess, PhD |
| M | Amendments – Projects with Revisions Approved through Expedited Review Some projects listed may require full committee review and others are recommended for approval by expedited review. Project approvals may be ratified by the committee. See meeting materials for list of projects. | Catherine Hess, PhD |
| N | Projects with Request for CPHS to Rely on Another IRB. None. | Catherine Hess, PhD |
| O | Exemption/Not Research Approvals Some projects listed may require full committee review and others are recommended for approval by expedited review. Project approvals may be ratified by the committee. See meeting materials for list of projects. | Catherine Hess, PhD |
| P | Final Reports Projects listed are submitted for closure and are recommended for approval by expedited review. See meeting materials for list of projects. | Catherine Hess, PhD |
| Q | Public Comments | Catherine Hess, PhD |
| R | Next Meeting The next CPHS meeting is scheduled to be held on April XX, 2025, pending Board majority vote. | Catherine Hess, PhD. |

| Item | Subject | Presenter |
|------|-------------|------------------------|
| S | Adjournment | Catherine Hess, PhD |

NOTE: Action may be taken on any items listed in this agenda. To request any background materials prior to the meeting, please contact the CPHS Administrator at (916) 651-5599 or by email at CPHS@chhs.ca.gov.

Notices and agenda for CPHS can be found at the following website:
<https://www.cdii.ca.gov/committees-and-advisory-groups/committee-for-the-protection-of-human-subjects-cphs/meetings-and-important-dates/upcoming-meetings/>

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