



**California Health and Human Services Agency**  
**Committee for the Protection of Human Subjects**  
**AUTHORIZATION AGREEMENT**  
**for Organization Without an IRB Relying on CPHS**

**A. Institutional Review Board (IRB) REVIEW INFORMATION**

Name of Research Project or Class of Projects		
Principal Investigator (PI)		
Sponsoring Organization or Agency		
Award number, if any		
<b>B. INSTITUTIONAL INFORMATION</b>	<b>IRB Providing IRB Review</b> We ... <ul style="list-style-type: none"> <li>▪ have a Federalwide Assurance (FWA)</li> <li>▪ have a registered IRB.</li> <li>▪ have been asked to have IRB review the human subject research described below.</li> <li>▪ will meet human subject protection requirements of relying institution's FWA.</li> <li>▪ will make relevant IRB meeting minutes and other reports and actions available to the relying institution, according to written procedures and agreements.</li> </ul>	<b>Institution Relying on Designated IRB for Review</b> We ... <ul style="list-style-type: none"> <li>▪ have an FWA.</li> <li>▪ will rely on the designated IRB for review and continuing oversight of the human subject research described below.</li> <li>▪ retains responsibility for ensuring compliance with the IRB's determinations and the terms of its FWA.</li> </ul>
	<b>Institutional Name</b> California Health and Human Services Agency <b>FWA #</b> 00000681 <b>IRB #</b> 00000552	
Specify one of the following: <input type="checkbox"/> IRB Project #: <input type="checkbox"/> Class of Projects: <input type="checkbox"/> All Human Subject Research <input type="checkbox"/> Other:		
<b>IRB Renewal Date</b>	January 2029	
<b>Institutional Officer (IO) Name and Title</b>	Catherine Hess, Ph.D., M.Phil. IRB Chair California Health and Human Services Agency Committee for the Protection of Human Subjects	
<b>IO Phone</b>	916-651-5599	
<b>IO Fax</b>	No Fax	
<b>IO E-mail</b>	catherine.hess@cdph.ca.gov	
<b>Human Subject Administrator (HSA) Name and Title</b>	Agnieszka Rykaczewska Committee for the Protection of Human Subjects (CPHS) Administrator California Health and Human Services Agency Committee for the Protection of Human Subjects	
<b>HSA Phone</b>	916-651-5599	
<b>HSA FAX</b>	No Fax	
<b>HSA E-mail</b>	Agnieszka.Rykaczewska@chhs.ca.gov	
<b>IRB Address</b>	1215 O Street, 11 <sup>th</sup> Floor, Sacramento, CA 95814	
<b>IO SIGNATURE</b>		
<b>DATE</b>		
<b>This document must be kept on file at both institutions and provided to OHRP upon request.</b>		